

Subject: Re: Supplemental Documents Requested to accompany contract
From: Rick Scott <rick.scott@lacity.org>
Date: 10/18/2017 03:42 PM
To: Lorena Parker <lparker@sanpedrobid.com>

Perfect! That's it. Thanks,

Also, I just wanted to let you know that our office is in the process of moving so I may not be available until we are resettled.

On Wed, Oct 18, 2017 at 3:41 PM, Lorena Parker <lparker@sanpedrobid.com> wrote:

Rick,

How about this one?

Lorena Parker
Executive Director
San Pedro Property Owners' Alliance
**San Pedro Historic Waterfront
Business Improvement District**
390 W. 7th Street | San Pedro, CA 90731
T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)
lparker@sanpedrobid.com
www.sanpedrobid.com

On Wed, Oct 18, 2017 at 3:25 PM, Rick Scott <rick.scott@lacity.org> wrote:

----- Forwarded message -----

From: **Rick Scott** <rick.scott@lacity.org>
Date: Wed, Oct 18, 2017 at 10:51 AM
Subject: Re: Supplemental Documents Requested to accompany contract
To: Lorena Parker <lparker@sanpedrobid.com>

Lorena,

Please send me a copy of the IRS non-profit determination letter for the San Pedro Property Owners Alliance.

I am sending you the one from Studio City as an example of what I need for the BID's administration contract.

Thanks.

On Wed, Oct 18, 2017 at 9:27 AM, Lorena Parker <lparker@sanpedrobid.com> wrote:

Rick,

Here you go.

Lorena Parker
Executive Director
San Pedro Property Owners' Alliance
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----- Forwarded message -----

From: **Lorena Parker** <lparker@sanpedrobid.com>
Date: Tue, Sep 19, 2017 at 12:54 PM
Subject: Supplemental Documents Requested to accompany contract
To: Rick Scott <rick.scott@lacity.org>

Rick,

As I'm working on getting the signed contract back to you, here are the supplemental documents the letter instructed me to give to you.

1. Proof of non-profit status
2. Articles of Incorporation
3. Bylaws
4. BTRC

Kind regards,

Lorena Parker
Executive Director
San Pedro Property Owners' Alliance
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Rick Scott
Neighborhood and Business Improvement District Division
Office of the City Clerk

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